

Travel Plan

Latest update: January 2017
Next review due: January 2018

Introducing our School

School Name:	Talbot Primary School
School Address:	East Moor Road Leeds LS8 1AF
Telephone Number:	0113 2934086
Email address:	admin@talbotprimary.net
Website Address:	www.talbot.leeds.sch.uk
LEA/School DfE Number:	383/2432
Type of school:	LA Primary

Location of the school:

Talbot Primary School (the school) is a large community school in the inner city Leeds suburb of Roundhay. The age range of the pupils is 3-11 years old.

The school site is bounded by roads on two sides (East Moor Road and Talbot Road), by a pedestrian pathway on one side and by domestic gardens on the fourth. There are four pedestrian access points via gates on three sides of the site and one vehicular access point via gates on East Moor Road, to the staff car park. The staff car park is only big enough to accommodate approximately 10% of staff cars and therefore the roadside is used for over-spill parking.

The school takes children largely from the immediate surrounding area (within a one mile or 1.5 kilometre radius of the site). The area around it is predominantly residential – the majority of homes being semi-detached houses, many of which do not have off-road parking. Residents with driveways often choose to park at the roadside and some homes have more cars than can be accommodated off-road. Outside school hours the traffic on the roads around the school arises predominantly from residents, local visitors or deliveries. However, despite speed bumps on Talbot Road (one of the boundary roads), there is still an element of commuter traffic using the road as a “rat run”.

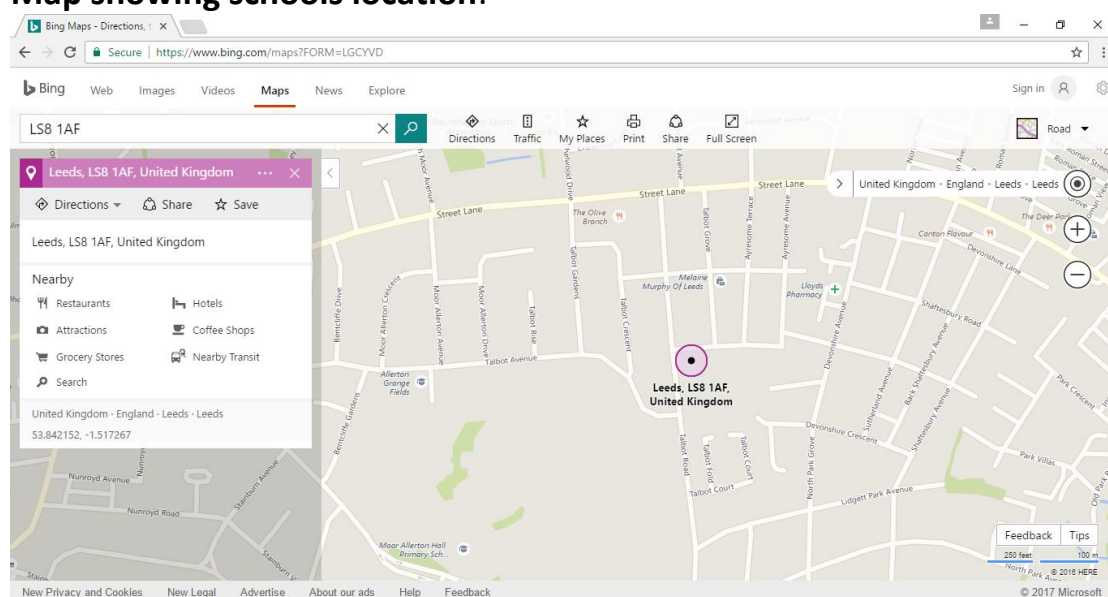
There are no zebra or pelican crossings serving the school but there are two crossing points identified by dropped kerbs: one on East Moor Road and one on Talbot Road. There are two pelican crossings on Street Lane which are used by pupils walking to school from north of Street Lane.

The school is two form entry plus a bulge cohort of three forms in its current Reception year. It is oversubscribed and has a roll of approximately 454 pupils. In addition there is a local authority nursery on site catering for up to 78 three to four year olds. Therefore in term time there are around 530 children (approximately 345 families) travelling to and from school. Many families also bring pre-nursery age children on “the school run”.

Pedestrian & School entrances:

There are four pedestrian-only entrances to the school site: two on East Moor Road, one on Talbot Road and one from the pathway that borders the school site behind Talbot Fold. There is one vehicular entrance on East Moor Road, into the school car park.

Map showing schools location:



Facilities:

	Description	Numbers
The car park	No. of staff parking spaces	7
	No. of visitor spaces	0
	No. of disabled spaces	4
Cycle storage	No. of cycle parking bays for staff	0
	No. of cycle parking bays for pupils	8
How secure is this storage provided	Within the confines of the site but individual locks are required to secure equipment to the storage racks provided.	
Storage lockers	No. of staff storage lockers	0
	No. of pupil storage lockers	0
Shower facilities	Are staff shower facilities available	No
	Are pupil shower facilities available	No

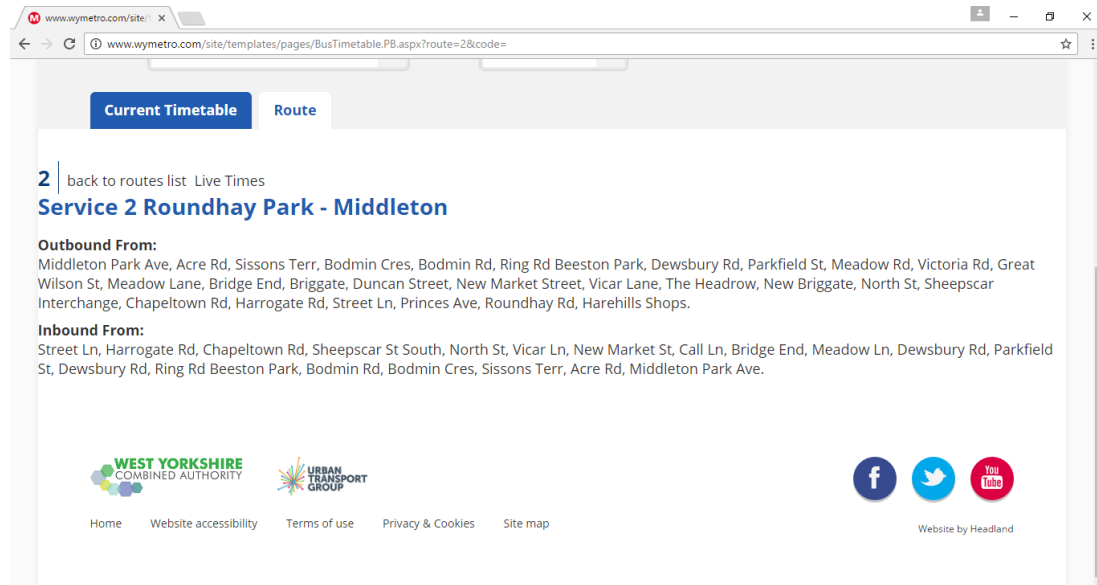
Transport links:

There are no train stations nearby. Public transport is by service bus, as detailed below.

Buses:

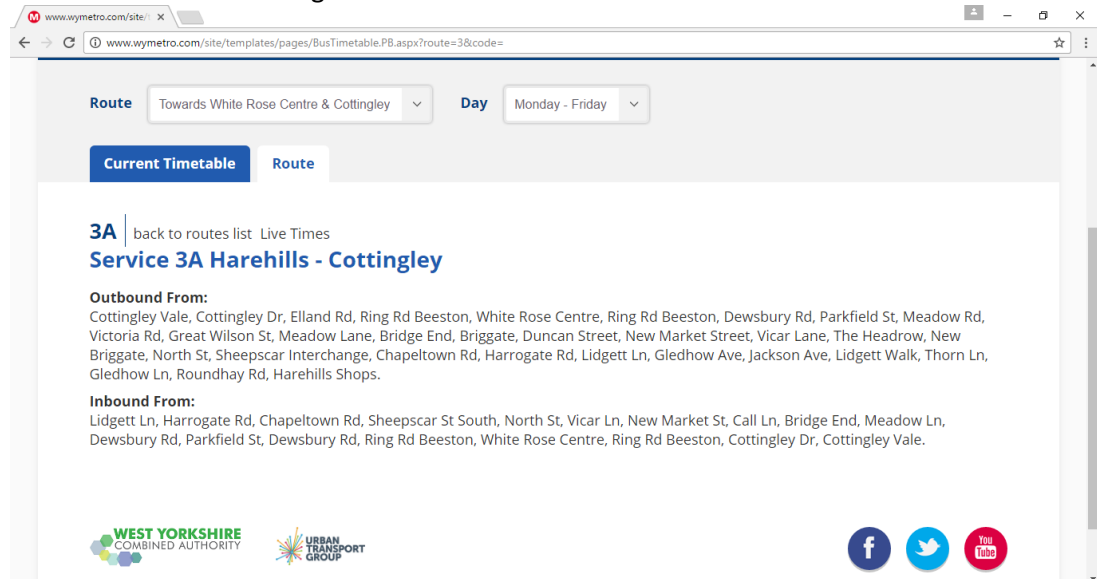
Timetables show that buses are sufficiently regular to fit in with school drop-off and collection times, however, buses are rarely used for journeys to/from school. Bus routes are:

Service Number 2 at Street Lane:



The screenshot shows a web browser displaying the Wymetro website. The URL is www.wymetro.com/site/templates/pages/BusTimetable.PB.aspx?route=2&code=. The page features a navigation bar with "Current Timetable" and "Route" tabs. Below the navigation, there is a link "2 | back to routes list Live Times" and the title "Service 2 Roundhay Park - Middleton". The "Outbound From:" section lists stops: Middleton Park Ave, Acre Rd, Sissons Terr, Bodmin Cres, Bodmin Rd, Ring Rd Beeston Park, Dewsbury Rd, Parkfield St, Meadow Rd, Victoria Rd, Great Wilson St, Meadow Lane, Bridge End, Briggate, Duncan Street, New Market Street, Vicar Lane, The Headrow, New Briggate, North St, Sheepsca Interchange, Chapeltown Rd, Harrogate Rd, Street Ln, Princes Ave, Roundhay Rd, Harehills Shops. The "Inbound From:" section lists stops: Street Ln, Harrogate Rd, Chapeltown Rd, Sheepsca St South, North St, Vicar Ln, New Market St, Call Ln, Bridge End, Meadow Ln, Dewsbury Rd, Parkfield St, Dewsbury Rd, Ring Rd Beeston Park, Bodmin Rd, Bodmin Cres, Sissons Terr, Acre Rd, Middleton Park Ave. At the bottom, there are logos for West Yorkshire Combined Authority and Urban Transport Group, social media icons for Facebook, Twitter, and YouTube, and a footer with links for Home, Website accessibility, Terms of use, Privacy & Cookies, and Site map. The text "Website by Headland" is also present.

Service Number 3A at Lidgett Lane:



The screenshot shows a web browser displaying the Wymetro website. The URL is www.wymetro.com/site/templates/pages/BusTimetable.PB.aspx?route=3&code=. The page features a navigation bar with "Current Timetable" and "Route" tabs. Below the navigation, there are dropdown menus for "Route" (set to "Towards White Rose Centre & Cottingley") and "Day" (set to "Monday - Friday"). There is a link "3A | back to routes list Live Times" and the title "Service 3A Harehills - Cottingley". The "Outbound From:" section lists stops: Cottingley Vale, Cottingley Dr, Elland Rd, Ring Rd Beeston, White Rose Centre, Ring Rd Beeston, Dewsbury Rd, Parkfield St, Meadow Rd, Victoria Rd, Great Wilson St, Meadow Lane, Bridge End, Briggate, Duncan Street, New Market Street, Vicar Lane, The Headrow, New Briggate, North St, Sheepsca Interchange, Chapeltown Rd, Harrogate Rd, Lidgett Ln, Gledhow Ave, Jackson Ave, Lidgett Walk, Thorn Ln, Gledhow Ln, Roundhay Rd, Harehills Shops. The "Inbound From:" section lists stops: Lidgett Ln, Harrogate Rd, Chapeltown Rd, Sheepsca St South, North St, Vicar Ln, New Market St, Call Ln, Bridge End, Meadow Ln, Dewsbury Rd, Parkfield St, Dewsbury Rd, Ring Rd Beeston, White Rose Centre, Ring Rd Beeston, Cottingley Dr, Cottingley Vale. At the bottom, there are logos for West Yorkshire Combined Authority and Urban Transport Group, social media icons for Facebook, Twitter, and YouTube, and a footer with links for Home, Website accessibility, Terms of use, Privacy & Cookies, and Site map. The text "Website by Headland" is also present.

Roads:

The school site is situated within a triangle of the main roads A58, A61 and A6120. The A58 and A61 are direct routes out of Leeds and the A6120 is the city's Ring Road. There are routes to the school from all three of these roads via the 'B' roads running off them – Street Lane, Harrogate Road and Roundhay Road.

School Opening & Closing Times:

	Open/start	Close/finish
School site	07:00	18:30
Breakfast club (if applicable)	07:30	09:00
Pupils official school time	08:55	15:30
Nursery (if applicable)	08:45	15:45
Reception	08:50	15:20
KS1 and KS2	08:55	15:30
After school clubs (if applicable)	15:30	18:00

Site facilities are currently only in use during school hours in term time, with the exception of contractors for maintenance and building works during school holiday periods.

Pupil & Staff numbers:

Numbers of pupils on role	533
Numbers of full time staff	25
Numbers of part time staff	40
Numbers of school volunteers	Maximum of 4 at any one time
Number of SEN pupils including numbers entitled to transport	27 (none entitled to transport)

How SEN pupils transport needs have been considered

There is level access to the site from both East Moor Road and Talbot Road. Following the Parent Forum group petition to Leeds City Council Highways Agency, a disabled parking bay was installed on East Moor Road in 2013. This facility was subsequently increased a year later as part of a Highways project to introduce a 20mph zone around local schools and reduce parking problems by changing some of the zig-zags into disabled bays. There are now two disabled bays on East Moor Road and one on Talbot Road.

Use of school outside of school hours including extended activities

An external provider hires school facilities to provide before and after school childcare to school pupils during term time. There are also weekly, term-time, lettings in place, outside of school hours, for a Taekwondo Club and a Drama Club.

Existing school policies and practice to promote safe, healthy and sustainable transport

Pupils

The annual assembly rotas factor in opportunities to discuss the benefits of sustainable travel and promote these forms of transport, e.g., on walking to school safely, Scoot the Route, Big Pedal, parking issues and Change for Life ideas.

Take part in regular surveys about travel patterns and how they would prefer to get to school. This information is used to help the school move forward with its objectives.

Pedestrian training is delivered annually by the Road Safety Team to children in Year 4. There is 100% uptake.

Bikeability training from Level 1 to 3 is delivered annually in Years 6. In 2015-16, approximately 94% of children achieved Level 1, 90% achieved Level 2 and 25% achieved Level 3.

Are involved, through the School Council, in rewarding efforts and thinking about further initiatives. School also participates in further opportunities as they arise, e.g., mini-police officer programme, local 20mph zone campaigns and links with Leeds Beckett University.

In November 2016 children in Year 5 took part in a project co-ordinated by Allerton Grange High School, with the Brake road safety charity and the Police, in which they used hand-held cameras to record traffic speed on the roads around the school site. The results were posted on our school website and the children who took part also fed back directly to Key Stage 2 in an assembly.

In December 2016 Year 4 children took part in a competition to design a graphic to sit beneath the 20mph signs in the locality: winners presented with prizes by visiting representatives from the Council during a school assembly. It is planned for Year 6 to take part in a Mini Police project.

School

Is involved in all aspects of the Travel Plan and supports it as a Healthy Schools initiative.

Encourages children to travel to school by bicycle or scooter.

Has displayed banners on the railings about parking (donated by the Road Safety Team) and will continue to do so while they are available. These are moved periodically so they attract more attention.

After gaining appropriate planning consents, shelters have been provided in playgrounds and outside the main entrance to school, to encourage parents/carers to walk rather than drive to school in all weather conditions. These are used daily.

The school has achieved Healthy School accreditation.

Considers and regularly takes part in initiatives such as Walk to School Week, Road Safety Week, the Big Pedal and Scoot the Route.

Parents/Carers

Receive communications informing them about training initiatives, requesting them to improve parking habits, pupil transport initiatives and advice on healthy lifestyles, e.g., Change for Life.

Are regularly reminded about the significance of the road markings around school and asked to park safely and considerately. Community Support Officers have patrolled the roads from time to time (at the request of the school) to dissuade drivers from parking on zig-zags or dangerous corners and from blocking driveways.

Are involved in consideration of the safe use of bikes, cycle training and provision of bike storage at school. Issues about the road-worthiness of bikes are addressed in Bikeability training.

Governors

Governors actively support the school in achieving Travel Plan objectives and there are two named Governors. This is led by a member of the SLT.

Correspond with local councillors/MP about road safety concerns.

Consider any policies relating to road safety and healthy schools and feedback comments and ideas to school.

Ensure that the school prospectus addresses safety concerns and health issues.

Baseline Information: Survey Results

How pupils and staff usually travel to school

Date of survey	January 2016
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Mode	Students	Staff
Car (not sharing)	154	29
Carshare (travelling with someone who lives at another house)	6	3
Rail (Train, Tube, DLR, Tram)	0	0
Bus	1	0
Bicycle	15	1
Walk (all the way)	123	32
Park and Walk (Drive part and walk part)	35	0
Other e.g. scoot	33	0
Grand totals	349	65
Total number of all students on roll in school	533	
Total number of all staff employed at school		65

**Our 78 Nursery Pupils were not included in the survey data.*

Baseline Information: Survey Results

How pupils and staff would prefer to travel to school

Date of survey	January 2017
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Mode	Students	Staff
Car (not sharing)	54	23
Carshare (travelling with someone who lives at another house)	6	3
Rail (Train, Tube, DLR, Tram)	0	0
Bus	0	0
Bicycle	83	2
Walk (all the way)	132	34
Park and Walk (Drive part and walk part)	25	3
Other e.g. scoot	46	0
Grand totals	350	65
Total number of all students on roll in school	533*	
Total number of all staff employed at school		65

**Our 78 Nursery Pupils were not included in the survey data.*

Baseline evidence of consultation and involvement

Below is a summary of our baseline information for 2016-17. The records of on-going consultation and involvement is updated on the Mode Shifts website.

Pupil Consultation

Hands-up survey in Key Stage 1 and Key Stage 2 assemblies – January 2017.

Key findings were: lack of bike and scooter storage, KS1 and Rec pupils have a preference for scooting and KS2 pupils have a preference for cycling.

Governors

Two new Governors appointed to oversee Travel Plan implementation – February 2017

Travel Plan Governor agenda item - February 2017

Key issues: reinstate bollards at crossing point and reinstatement of cycle/scooter storage following the work to accommodate a bulge cohort in Reception in Summer 2016.

Parents

Parents consulted about parking and congestion issues around school at the start and end of the day in response to observations by staff and comments from some families – September 2016.

Outcome: the issues have improved somewhat but daily parking infringements persist.

Parents informed about Travel Plan and invited to join working party through school newsletter – February 2017.

Outcome: no parents volunteered for the working party, although the two nominated governors for the Travel Plan are both parent governors.

Staff

Staff survey – January 2017

Key findings were: staff who live farther away need to use cars; consider promoting park and stride and car sharing as a solution; no changing and shower facilities are a disincentive to cycling.

Our travel/transport problems

	Details of the issue/concern	How was issue identified?	Possible solutions?	Who will need to help?
1	Increased number of cars travelling to school from September 2016, relating to bulge cohort.	Increase in complaints about inconsiderate parking during the autumn term.	As above.	As above.
2	Inconsiderate parking at drop-off and collection times; endangering health and upsetting school neighbours.	By staff and parents, on multiple occasions.	Encourage more walking, cycling and scooting to school. Reminders to parents about inconsiderate parking and the health implications via newsletters, website. Involving local PCSOs and the Council Parking wardens.	Staff Parents Pupils Local agencies
3	Reinstate the damaged and/or removed infrastructure that promotes sustainable travel.	Bulge cohort snagging exercises.	As above	SLT Governors LA Building contractors

Objectives and Targets:

Below is a summary of our targets set in 2016-17. Evidence of progress and work towards these is updated on the Mode Shifts website.

- Reduce the number of car trips made to the school at the beginning and end of the school day.
- Reduce the congestion and dangerous parking issues around school; no one is involved in a road traffic accident in the area around school.
- Create the infrastructure to encourage scooting and cycling to school.
- Encourage more walking, cycling and scooting to school and thereby improve the health of the school community.
- Improve safety on the school journey for those walking and cycling through education.

Targets

Our current targets. Evidence of progress towards these is updated on the Mode Shifts website.

Pupils

Targets (to school)	January 2017	January 2018	January 2019	January 2020	January 2021
Levels of Walking	33%	34%	35%	36%	37%
Levels of Cycling	4%	5%	6%	7%	8%
Level of Scooting	9%	10%	11%	12%	13%
Levels of Bus Use	0%	0%	0%	0%	0%
Level of Car Use	42%	38%	34%	30%	26%
Level of Car Share	2%	2%	2%	2%	2%
Park and Stride	10%	11%	12%	13%	14%

Staff

Targets (to school)	January 2017	January 2018	January 2019	January 2020	January 2021
Levels of Walking	49%	50%	50%	51%	51%
Park and stride	0%	2%	3%	4%	5%
Levels of Cycling	1%	2%	2%	3%	3%
Levels of Bus Use	0%	0%	0%	0%	0%
Level of Car Use	45%	41%	40%	46%	45%
Level of Car Share	5%	5%	5%	6%	6%

Our Action Plan

Our current Actions are logged and updated on the Mode Shifts website on an on-going basis.

Objective and Target linked to	Steps/actions needed	Who is responsible? Must be named person or group)	Target date Must be specific date/month NOT "ongoing"
Promote walking opportunities	<p>School actively considers walking pupils on trips for distances of up to 30 minutes each way. Below are examples:</p> <ul style="list-style-type: none"> • Y6 athletic team walk to AGHS for competition (Oct 2016) • Whole school walk to St Andrews (Dec 2016) • Y2 visit local businesses (Jan 2017) • Y1 walk to St Andrews (Feb 2017) • Y4 Roundhay Park visit (Feb 2017) • Y3 walk to synagogue (Feb 2017) 	Teachers leading visits	July 2017
Scooter storage	<p>Scooter storage is available but limited (18 places) and not secured to ground since it was dug up during a building project in the summer holidays.</p> <p>Audit needs and have scooter storage installed at appropriate points around the school site (especially for younger children in EYRS and KS1), to promote this form of travel.</p>	Jude Rivers Julie Alvin	July 2017
Bike storage	<p>Cycle storage is limited (8 places) and not secured to ground since it was dug up during a building project in the summer holidays.</p> <p>Additional capacity for 30 bikes (which can also accommodate adult bikes) needs sourcing and installing (especially for older children in KS2 and staff), to promote this form of travel,</p>	Jude Rivers Julie Alvin	April 2017

Bikeability Training	<p>All Year 6 pupils are encouraged to participate in Bikeability training (Levels 1-3).</p> <ul style="list-style-type: none"> • Level 1 - Feb 2017 • Level 2 - May 2017 • Level 3- June 2017 	<p>Jimmy Middleton Sue Alpar</p>	<p>June 2016</p>
Improve parking issues	<p>SLT monitor situation frequently and challenge parents to park responsibly (on-going)</p> <p>Newsletter item (Oct 2016)</p> <p>Specific ParentMail appeal to parents/carers, including a warning that repeat offenders would have their number plates referred to the police (Nov 2016)</p> <p>Y5 champions worked as mini-police to highlight issue using speed cameras and results shared in newsletter, assemblies and on website (Dec 2016)</p> <p>Year 4 designed 20mph signs for the roads around school. Two pupils won and their designs will be used.</p> <p>KS1 and KS2 Assemblies (Jan 2016)</p>	<p>Jude Rivers</p>	<p>July 2017</p>
Parking reminders	<p>Remind parents about parking responsibly:</p> <p>Item included about parking responsibly - Sep 2016</p> <p>Item included about new Travel Plan and an invitation for parents to join a working party - Feb 2017</p>	<p>Jude Rivers</p>	<p>July 2017</p>
Step-up challenge	<p>Classes given pedometers for a school day and their step counts measured - these will lead to awards for the top 3 individual pupils in each class.</p> <p>Year groups to compete also with year group champions, to compete for Phase Championship title.</p>	<p>Jude Rivers</p>	<p>May 2017</p>
Pedestrian Safety Training	<p>Year 4 complete this training with experts from the council.</p>	<p>Tom Youdan Victoria Ambler</p>	<p>July 2017</p>

The Big Pedal	The children and their families are encouraged to cycle and scoot to school, through promotional assemblies outlining the pleasure, health benefits and environmental reasons for sustainable transport. Their usage is monitored and submitted daily.	Jude Rivers	March 2017

Monitoring & Reviewing Our Plan

Our action plan and progress towards it is updated on the Mode Shifts website on an on-going basis.

Our next surveys will be:

July 2017 for pupils

July 2017 for staff

Our Annual Progress review will be completed in:

July 2017

Our final review of the School Travel Plan will be completed in:

July 2022

The persons responsible for ensuring the annual review will be done are:

Jude Rivers (DHT)

Gavin Sweet (Travel Plan Governor)

Niki Kilby (Travel Plan Governor)

When reviewing our School Travel Plan we will take into consideration any issues arising from new developments in education and transport since the original STP was completed.

Sign off and formal approval - School signatures

The following signatures confirm the school management have read and approve the contents of this document. By signing this document the school is committing itself to make every effort to resolve problems identified within the enclosed document and implement the actions identified. The school further acknowledges that they have committed to achieving all targets highlighted in their action plan and to the annual review and monitoring of the plan.

Headteacher: Mrs Parm Gill

Deputy Headteacher: Jude Rivers (leading on initiatives)

Chair of Governors: Mr John England

Travel Plan/Parent Governor: Gavin Sweet

Travel Plan/Parent Governor: Niki Kilby

Council signatures

The following signatures confirm that the document has been Quality and Assessment checked by representatives from the relevant Education and Transportation departments at the London Borough of Camden.

School Travel Plan Officer

Assistant Director (Education/Children's Services)

Assistant Director (Planning)